



This Company, and all affiliates, is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, religion, national origin, age, sex, veteran status, disability, genetic information, or any other basis prohibited by federal, state or local law. In accordance with Americans with Disabilities Act, it is our policy to provide reasonable accommodation upon request during the application process to eligible applicants in order that they may be given a full and fair opportunity to be considered for employment. **Application will remain active for 30 Days from below listed date.**

PLEASE PRINT AND COMPLETELY ANSWER ALL QUESTIONS

POSITION APPLIED FOR _____ DATE _____

APPLICANT DATA

_____ Last Name First Middle

_____ Street Address City State/Zip Code

_____ Home Telephone Number Alternate Phone Number

When will you be available to start work? _____

Are you at least 18 years old? Yes No If not, state your age for child labor law purposes only _____

Are there any days, shifts or hours you will not work? _____ If yes, please explain: _____

Are you available for out of town work? Yes No Will you work overtime, if required? Yes No

Are you legally authorized to work in the United States? Yes No

Will you now or in the future require sponsorship for an employment visa? Yes No

Have you EVER been convicted of any crime other than minor traffic offenses? Yes No

If yes, list city, state, date and what offense for all: _____

FAILURE TO PROVIDE A COMPLETE AND ACCURATE RESPONSE WILL BE CONSIDERED FALSIFICATION AND PREVENT YOU FROM BEING EMPLOYED. IF YOU HAVE ANY QUESTION ABOUT WHETHER AN OFFENSE SHOULD BE DISCLOSED, PLEASE ASK. A conviction will not necessarily result in denial of employment.

Are you willing to submit to employment-related drug screens? Yes No

How did you learn of our company? Newspaper Friend Recruiting Firm Current Employee Other

If a referral, who were you referred by? _____

Have you ever applied or worked here before? Yes No If yes, provide dates _____

DRIVING RECORD (Answer only if driving is a requirement for the job for which you are applying)

Do you have a valid drivers license? Yes No State _____ License No. _____

Do you have any moving violations on your driving record? Yes No If yes, list _____

Has your license ever been suspended or revoked? Yes No

If yes, please explain _____

Do you have any DUI or DWI convictions? Yes No If yes, please state when you were convicted and explain _____

EMPLOYMENT HISTORY *(Please complete beginning with most recent employer. Use additional paper as needed.)***DO NOT LEAVE ANY BLANK SPACES**

COMPANY NAME	DATES EMPLOYED FROM:	To:
ADDRESS	RATE OF PAY:	START: LAST :
	STATE JOB TITLES AND DESCRIBE JOB DUTIES:	
TEL#:()		
NAME OF SUPERVISOR		
MAY WE CONTACT YES r NO r	REASON FOR LEAVING:	
COMPANY NAME	DATES EMPLOYED FROM:	To:
ADDRESS	RATE OF PAY:	START: LAST :
	STATE JOB TITLES AND DESCRIBE JOB DUTIES:	
TEL#:()		
NAME OF SUPERVISOR		
MAY WE CONTACT YES r NO r	REASON FOR LEAVING:	
COMPANY NAME	DATES EMPLOYED FROM:	To:
ADDRESS	RATE OF PAY:	START: LAST :
	STATE JOB TITLES AND DESCRIBE JOB DUTIES:	
TEL#:()		
NAME OF SUPERVISOR		
MAY WE CONTACT YES r NO r	REASON FOR LEAVING:	
COMPANY NAME	DATES EMPLOYED FROM:	To:
ADDRESS	RATE OF PAY:	START: LAST :
	STATE JOB TITLES AND DESCRIBE JOB DUTIES:	
TEL#:()		
NAME OF SUPERVISOR		
MAY WE CONTACT YES r NO r	REASON FOR LEAVING:	

Please explain any gaps in your employment history _____

EMPLOYMENT HISTORY (Continued)

Have you ever been discharged or forced to resign? Yes r No r

If yes, please explain _____

Have you received any disciplinary counseling in the last twelve months of employment? Yes r No r

If yes, please explain _____

Were you given a performance review within the last 12 months of active employment? Yes r No r

If yes, what was the range of scores used and what was your score? _____

Have you signed any employment agreement and/or non-compete/non-solicit agreement with any other employer that might restrict you from working for this company? Yes r No r

If yes, please explain _____

EDUCATIONAL AND PROFESSIONAL AFFILIATIONS *(You need not disclose membership in professional organizations that may reveal information regarding race, color, creed, sex, religion, national origin, age, disability, marital status, genetic information, or any other protected status.)*

ACKNOWLEDGEMENT AND AGREEMENT

I certify that the answers given herein are true and complete to the best of my knowledge. I understand that any misrepresentations, omissions of facts or incomplete answers in any application document will disqualify me from further consideration of employment. I further understand that, if employed, any misrepresentations or omissions of facts in any application document will be cause for my dismissal at any time without prior notice.

I understand that, if employed my employment with the Employer is not for a specific term and may be terminated by me or the Employer with or without notice or cause at any time. I further understand that no oral promise, employer policy, custom, business practice or other procedure (including the Employee Handbook or any other personnel manual) constitutes an employment contract or modification of the at-will employment relationship between me and the Employer.

I understand that applicants for certain positions may be required to qualify for employment based on additional employment criteria. For example, I may be required to take job-related tests; take a driver's examination; submit to a background investigation; take a pre-employment drug test. If I am offered employment to start work before any required test is completed, my employment is contingent on a satisfactory result on all required tests. I authorize the Company to contact my prior employers, and other sources of information regarding my background, and I hereby authorize and direct each such employer and source of information to answer any and all questions regarding my prior employment and background. I hereby indemnify the Company, each of my prior employers, and each of the other sources of information contacted and agree to hold harmless from any claims arising from this authorization and direction.

I understand that this application will be considered active for 30-calendar days from this date. If I have not heard from the company at the conclusion of the 30-calendar day period, it is my responsibility to complete a new application if I wish to be considered for employment.

Signature: _____ Date: _____